

MINUTES OF THE REGULAR MEETING OF THE CITY OF DALWORTHINGTON GARDENS, TEXAS, CITY COUNCIL HELD ON MARCH 20, 2025 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, 2600 ROOSEVELT DRIVE, DALWORTHINGTON GARDENS, TEXAS.

While the order of some agenda items may have been changed, the following represents all items discussed and acted upon by the City Council.

WORK SESSION AND/OR EXECUTIVE SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 6:00 p.m. with the following present:

Members Present

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty DPS Director/City Administrator
Sandra Ma, City Secretary/Court Administrator
Pam Dwyer, Staff Accountant

2. EXECUTIVE SESSION

Any action may be deferred until the 7:00 p.m. Regular Session

a. Recess into Executive Session:

City Council recessed into Executive Session at 6:01 p.m.

i. Pursuant to Texas Government Code, Section 551.0171, Attorney Consultation, and 551.0174, Personnel Matters, regarding the City Administrator, City Secretary, Finance Director, and Public Works Director

b. Reconvene into Regular Session for discussion and possible action on:

City Council reconvened from Executive Session at 6:56 p.m. Action was deferred until the Regular Session.

3. WORK SESSION

a. Receive information on a possible development at 4130 S. Bowen Road near Grounds and Gold

A concept was presented and the developer was instructed to follow the planned development guidelines in the zoning ordinance if/when they wanted to move forward.

Work session on listed agenda items, if time permits.

No additional items discussed.

REGULAR SESSION

1. CALL TO ORDER

Mayor Bianco called the meeting to order at 7:00 p.m. with the following present:

Members Present

Laura Bianco, Mayor
John King, Alderman, Place 1
Steve Lafferty, Alderman, Place 2
Cathy Stein, Alderman, Place 3
Ed Motley, Mayor Pro Tem; Alderman, Place 4
Paul Sweitzer, Alderman, Place 5

Staff Present:

Greg Petty DPS Director/City Administrator
Sandra Ma, City Secretary/Court Administrator
Pam Dwyer, Staff Accountant

2. INVOCATION, AND PLEDGES OF ALLEGIANCE

Brett Bell gave invocation. Pledges were said.

3. PRESENTATIONS AND PROCLAMATIONS

- a. Presentation – Just Serve City**
- b. Proclamation - Child Abuse Prevention Month**
- c. Proclamation for the Trinity Kids Send A Kid to Camp Week Scholarship Drive**

Presentation was presented by Just Serve Staff
Mayor read aloud the proclamation for b and c.

4. ITEMS OF COMMUNITY INTEREST

The following items were presented.

- a. Pictures with the Easter Bunny – Sunday April 6th 3-5 p.m.**
- b. Plant Swap and Earth Day Event – Saturday April 26th 10-12 p.m.**

5. CITIZEN COMMENTS

Citizens who wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing policy.

Pam Miller, 3112 Roosevelt Drive. She wanted to introduce herself because she is now the park board chair. She said Iashia stepped down, and she had big shoes to fill. She wanted to brag about the fire, the police, and Sandra for helping and keeping her informed. She said the park board noticed the platform at the lake and sent a message to the Chief saying it was broken and people could get hurt. She said people jumped on the issue, and Chief, Marcus, the police, and firefighters were pulling up boards. She wanted to shout out how well everyone worked together for the city's betterment. She also wanted to commend the council for what they do to help staff in what they do.

6. MAYOR AND COUNCIL COMMENTS

Ed Motley: None

John King: Jim Fallon, a great member of our community passed away a couple of weeks ago. He was loved by everybody and would do anything for everybody. Condolences to his Family.

Paul Sweitzer: None

Cathy Stein: Last Saturday, at the park work day that happens every other month, the triangle bed and its edging were worked on. There has been a lot of progress. 11.5 hours of volunteer hours were put in that day. They even had an individual who had to leave early and felt guilty and came back and worked on the beds at city hall for over an hour the following day. They have a really good group and would love to have others join them.

Mayor Bianco: Sunday night, Preston Nguyen, who was on a Gordon Ramsey cooking show, won an award for Best Young Chef out of 80,000 participants. He was named America's New Best Chef. Preston is doing a pop-up event at Greens on the 23rd of March. There are probably tickets still available on the website for \$110 a person. It is BYOB and will be fabulous. She would love to see our community invest in him because we want him to open a restaurant in DWG. On a very bright note, Chef Moose and his girlfriend are revamping Campo Verde. The mayor is excited about what this is going to bring to DWG. Billy Bob Burdette's wife passed away. She was also in our March newsletter. Please hold him and his family in your prayers. She was a teacher and invested in his life and many other folks. Ryan Miller's daddy passed away. Please keep Ryan, Vickie, and their family in our prayers. Most recently, Jim Fallon passed away. She talked to John and what they should say about Jim. She read what she said at Jim's funeral. Jim was also responsible for the mailbox safety in our community. She said she loves Jim Fallon and will be missed. Rest in peace Jim Fallon.

7. DEPARTMENTAL REPORTS

Informational reports only; no action to be taken.

- a. Director of Public Safety/City Administrator Report**
- b. Financial Reports**

Departmental Reports were presented.

8. CONSENT AGENDA

All consent items are considered to be routine and will be enacted by one motion and vote.

- a. Approval of Ordinance No. 2025-03 canceling the May 3, 2025 general election and declaring unopposed candidates elected.**
- b. Approval of \$15,000.00 to Robert Half staffing agency for conversion of contract position to a permanent Staff Accountant position.**
- c. Approval on purchase of a new 2025 Chevrolet Tahoe for DPS and equipment not to exceed \$90,000.00**
- d. Approval of Resolution 2025-06 approving changes to the City Fee Schedule**

A motion was made by Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to approve the consent agenda.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

9. REGULAR AGENDA

- a. Discussion and possible action to appoint a park board member to fill a vacancy.**

Background Information:

Former Park Board Member Regina McBride had to step away from her role on the Park Board. Park Board Members wish to recommend Jill Howard to fill the vacancy created in the term expiring in June 2026.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member John King to appoint Jill Howard to fill the park board vacancy.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

b. Discussion and possible action on the progress on developing a list of Park Maintenance activities by the Park Board.

Background Information:

Council asked the Park Board to recommend guidelines for the maintenance of the Park.

Park Board has come up with a map and schedule

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Cathy Stein to approve the Park Maintenance activities by the Park Board and direct staff to move forward with this with the caveat that if staff has questions to get with the Park Board

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

c. Discussion and possible action to set a mid-year budget review date for FY 2024-2025.

Background Information:

Yearly meeting to review current budget for FY 2024-2025.

A motion was made by Mayor Pro Tem Ed Motley and seconded by Council Member Paul Sweitzer to set the budget review date for FY 2024-2025 to May 1, 2025, but will reconsider if it is not feasible.

Cathy Stein asked for an amendment to the motion. She would like for council to have a copy of the strategic plan to review at the same time because May is usually when council looks at the strategic plan. The reason for this is to see if it is up to date, is there any changes that need to be made, or if there is anything specific on the strategic plan that informs the upcoming year's budget.

The amendment was accepted by Mayor Pro Tem Ed Motley and Council Member Paul Sweitzer to be added to the motion.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

d. Discussion of the FY 2025-2026 Budget Calendar.

Background Information:

Staff has included preliminary calendar information provided by TML regarding the 2025 Property Tax calendar dates as it relates to the Voter-Approval Rate. In preparation for the FY 25/26 Budget Calendar, to be presented in the April council meeting, this information is being provided for planning purposes to assist in scheduling dates for staff and council work sessions.

No action taken

e. Discussion and possible action regarding amendments to the FY 2024-2025 budget.

Background Information:

Staff is recommending various fund budget amendments for the FY 2024-2025 budget.

Recommended Action/Motion:

Approve Ordinance 2025-04 amending the FY 2024-2025 BUDGET

A motion was made Council Member Cathy Stein and seconded by Council Member Paul Sweitzer to approve Ordinance No. 2025-04 amending the FY 2024-2025 Budget

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

f. Discussion and possible action for Resolution 2025-05 to adopt the investment policy with amended language to Section 4. Delegation of Authority pertaining to investment officers.

Background Information:

Section 4. "Delegation of Authority" designates the City Administrator and Finance Director as Investment Officers of the City. Our new staff accountant is scheduled to take the required training on March 24th & 25th and will obtain the required certification. The city's current policy does not include this position as an investment officer. In order for this position to manage banking and investment transactions, this designation is required.

A motion was made Mayor Pro Tem Ed Motley and seconded by Council Member John King to amend the investment policy to say City Administrator and their designee with the requirement of the City Administrator to notify the council of who the designee is.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

g. Discussion regarding the fee structure for City of Dalworthington Gardens water customers utilizing Pantego's sewer system.

No action taken

h. Discussion and possible action on garbage, bundled trash, and brush pick-up.

Background Information

Code of Ordinance 13.03.006 (4) – Placement of containers for residential customer says – All containers shall be

placed at the hereinabove prescribed locations not later than 7:00 a.m. on the day of scheduled collection.

A motion was made by Council Member Paul Sweitzer and seconded by Council Member John King to amend the time to 6:00 p.m. the night before for household trash.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

i. Discussion and possible action on purchasing a new 2025 Chevrolet Tahoe for DPS.

Prior Council Action:

The City Council allocated funds in the 24-25 FY budget to purchase two new Chevrolet Tahoe's. The unit requested will be marked and replace an outdated unit.

Justification for Request:

DPS is requesting to purchase a new 2025 Chevrolet Tahoe to be utilized by DPS and approval to auction off one old Tahoe that will be removed from service due to mileage, engine hours, or ongoing maintenance issues.

A motion was made Mayor Pro Tem Ed Motley and seconded by Council Member John King to approve the purchase of a 2025 Chevrolet Tahoe for DPS and equipment not to exceed \$90,000.00 and approval to auction off one Tahoe.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

j. Discussion and possible action on an application for preliminary plat submitted by Aldriedge Building Corp for Lot 19, Block A, 1.01 acres of land located in The Joseph Pierce Survey, Abstract No. 1253 an addition to the City of Dalworthington Gardens, Tarrant County, Texas, and locally known as 3815 Kelly Perkins Road.

i. Conduct a public hearing

ii. Discussion and possible action

Mayor Bianco opened a public hearing at 8:07 p.m.

With no one desiring to speak Mayor Bianco continued this topic to the April 17, 2025 council meeting on behalf of the applicant who requested an extension in writing.

k. Discussion and possible action on an application for a final plat submitted by Aldriedge building Corp for Lot 19, Block A, 1.001 acres of land located in the Joseph Pierce Survey, Abstract No. 1253 an addition to th City of Dalworthington Gardens, Tarrant County, Texas, and locally known as 3815 Kelly Perkins Road.

i. Conduct a public hearing

ii. Discussion and possible action

Mayor Bianco opened a public hearing at 8:08 p.m.

With no one desiring to speak Mayor Bianco continued this topic to the April 17, 2025 council meeting on behalf of the applicant who requested an extension in writing.

l. Discussion and possible action on an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.

- i. Conduct a public hearing**
- ii. Discussion and possible action**

P&Z meet on March 6, 2025 and recommended an ordinance change. They would like staff and attorney to come up with purposed language utilizing Kennedale and Pantego's ordinance and to add a statement to not cause a hardship to the property owner at the discretion of the city

Background Information:

During the discussion of the concept plan along Bowen Road at the November regular city council meeting, driveway separation and safety along the Bowen Road corridor was discussed. The city attorney said that neither the city's current ordinance regarding driveway separation nor the planned development process was sufficient to require cross lot access to ensure that driveway spacing on adjacent commercial lots meets the ordinance. She said a cross lot access ordinance would need to be added to ensure driveway separations could be enforced on certain lot configurations.

At the January 16, 2025 council meeting, Council directed Planning and Zoning Commission to investigate and make recommendations on adding an ordinance for commercial properties requiring cross lot access when our existing ordinance regarding driveway separations cannot be met.

Any submissions submitted prior to an ordinance change will not be effected.

A motion was made Council Member Cathy Stein and seconded by Mayor Pro Tem Ed Motley to re-open the public hearing and continue this topic to the April 17, 2025 council meeting so P&Z can complete the work they are doing with the attorney to bring a recommended ordinance to council.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

10. TABLED ITEMS

None

11. FUTURE AGENDA ITEMS

None.

12. EXECUTIVE SESION

a. Recess into Executive Session:

City Council recessed into Executive Session at 8:14 p.m.

i. Pursuant to Texas Government Code, Section 551.0171, Attorney Consultation, and 551.0174, Personnel Matters, regarding the City Administrator, City Secretary, Finance Director, and Public Works Director

b. Reconvene into Regular Session for discussion and possible action on:

City Council reconvened from Executive Session at 8:31 p.m.

A motion was made by Mayor Pro Tem and seconded by Council Member John King to remove Kay Day as Finance Director effective April 4, 2025 and place her on administrative leave tomorrow with pay. We will also appoint Pam Dwyer as Finance Supervisor effective tomorrow.

Motion carried by the following vote:

Ayes: Members King, Lafferty, Motley, Stein and Sweitzer

Nays: None

13. ADJOURN

The meeting was adjourned at 8:43 p.m.