

**Minutes of
A Regular
Meeting of the
City of Dalworthington Gardens
Park Board**

Thursday, August 9, 2007

A regular meeting of the Park Board was held at 7:00PM at City Hall. The following items were considered, discussed and acted upon as appropriate.

MEMBERS PRESENT:

Kathy Price, Chair

Jeannine Calhoon

Larry Galbiati

Stacy Tedder

Cathy Stein – arrived late (at the conclusion of the PRFDC meeting)

Call to Order – Kathy Price called the meeting to order.

I. Organizational Matters

1. Administer Oath of Office – Oath to be administered to Stacy Tedder at future meeting.
2. Elect Secretary – Jeannine Calhoon volunteered to take minutes at the meetings and give to Kathy Price to type and deliver to city staff.
3. Consider changing meeting date – Stacy Tedder made a motion to change the regular monthly park board meeting to the last Tuesday of the month at 7:30PM. Jeannine Calhoon seconded the motion. All voted in favor, motion carried.
Note: Meeting date was changed to allow the park board adequate time to request agenda items for the next city council meeting.
4. Approve 7/12/07 Minutes – Larry Galbiati made a motion to approve the minutes as amended. Jeannine Calhoon seconded the motion. All voted in favor, motion carried.
5. Financial Reports – Used for reference when reviewing the trail / grant project.

II. Citizen Comments

III. Board Comments

Kathy Price apologized to Stacy Tedder for comments made at council meeting and to Cathy Stein for park board meeting conflicting with PRFDC meeting.

IV. Old Business

1. Recreational Trail / Grant Project – Dick Perkins reviewed the bids received:
Four of nine contractors that picked up package bid on bridge project; bridge would take 4-5 weeks for fabrication and 2 to 3 days to install after delivery. The bridge bids were more than the amount anticipated in the grant due to design changes and an increase in the length but still within the money available for park improvements.
Eight of seventeen contractors bid on recreational trail project; trail should take 20-30 working days to complete. At the pre-construction conference Dick would instruct bridge contractor to build abutments first and then “drop” the bridge in place to streamline the project timeline. Texas Parks & Wildlife reimburses engineering fees and construction costs after completion of project; reimbursement coordinated through city administrator. Dick’s recommendation to the park board was to accept the bid submitted by Humphrey Morton for the recreational trail project in the amount of \$88,989.40 and the bid by Northstar Construction for the bridge project in the amount of \$33,400.00. Dick stated that if council approved the acceptance of bids at the August 16th meeting then the contract documents should be executed by September 4th and the

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notice to proceed would occur at that time.

Jeannine Calhoon made a motion to take Dick Perkins recommendation to approve the lowest bidders for the trail and bridge projects. Stacy Tedder seconded the motion.

All voted in favor, motion carried.

Cathy Stein joined the meeting for the following business items:

2. Committee Appointments - tabled

(Donations, Playground, Grants, Scouts, Volunteers, Wildscape)

Jeannine Calhoon made a motion to untable. Cathy Stein seconded the motion. All voted in favor, motion carried. Discussion followed.

Jeannine Calhoon made a motion to accept the following appointments for the active committees: Donations – Stacy Tedder & Jeannine Calhoon; Scouts – Cathy Stein; Wildscape – Larry Galbiati and Cathy Stein. Stacy Tedder seconded the motion.

All voted in favor, motion carried.

3. Committee Reports & Recommendations:

a. Donations (memorial tree and park bench by Coats family) – Guidelines were created for memorial tree and park bench donations. Cathy Stein made a motion to have Kathy Price type the guidelines and e-mail to the park board. Included with the guidelines would be a map of potential tree and bench sites developed by Cathy Stein and Larry Galbiati. After ratification by the park board via e-mail, Kathy would deliver the guidelines, volunteer packet and catalogs to the family. Larry Galbiati seconded the motion. All voted in favor, motion carried.

b. Scouts - Chris Diaz is building the forms for the grill base and will have the remaining materials purchased by September from 06-07 budgeted funds. Jake Harmon completed the pet waste stations in July. Scout that had been interested in bed at Wildscape entrance would like to work on bed in another area of the park. Park board agreed that he could work on the landscape bed on the north end of the concrete slab using modified plans for approximately the same amount of space and materials.

c. GGSC – Volunteers needed. Sunday, September 30th, designated Al Taub Day by council. Presentation will be made between 3:00 & 3:30. Arlington Community Band scheduled to perform from 3:30-4:00.

4. Master Plan project status/priorities – tabled – No Action.

V. Final Comments

1. Future agenda items: Scout project; Coats memorial donation; Stacy oath
Since Aug. 9th meeting was held as a regular meeting the August 28th meeting will be considered a special meeting with only these three agenda items.

2. Next meeting: Special meeting on Tuesday, August 28th, 7:30PM
Next regular meeting: Tuesday, September 25th, 7:30PM.

VI. Adjourn

Stacy Tedder made a motion to adjourn, Cathy Stein seconded the motion. All voted in favor, motion carried.