

**Minutes of a Regular
Meeting of the
City of Dalworthington Gardens
Park Board**

Tuesday, March 25, 2008

A regular meeting of the Park Board was held at 7:30PM at City Hall. The following items were considered, discussed and acted upon as appropriate.

Call to Order - Kathy Price called the meeting to order at 7:30PM.

MEMBERS PRESENT:

Kathy Price, Chair
Cathy Stein, Vice-Chair
Larry Galbiati
Donna Peck

MEMBERS ABSENT:

Jeannine Calhoon, Secretary

1. **Administer Oath of Office** – Krysten Jeter administered oath to Donna Peck.
2. **Citizen Comments** – None
3. **Board Comments** –
Kathy Price welcomed Donna Peck to the park board. Kathy reported on the council action on the agenda items requested by the park board: 1) Recommendation to pay invoice for concrete trail out of grant funds and allow remaining 07-08 budgeted funds to be used for park improvements in 07-08 fiscal year – Council received our recommendation, 2) Recommendation to appoint Donna Peck to park board – Council made appointment, 3) Recommendation for council to aggressively seek members for a 2008 Gardens Gathering Steering Committee and appoint a chair – Council received our recommendation, 4) Recommendation to pursue using a percentage of the drilling bonus and royalty money for park improvements by establishing a foundation – Mayor rejected the item for inclusion on agenda. Cathy Stein reported: 1) maintenance and improvements made to triangle bed, 2) citizen volunteer input on more parking on California and location of restrooms in park, 3) Mike Watkins info regarding mowing and need for commercial grade water fountain, 4) availability of January 2007 COG maps. Cathy stated she would do research on a water fountain. Larry Galbiati reported on beaver damage to 1-2” oak and cedar trees.
4. **Approve 1/29/08 Minutes** – Cathy Stein made a motion to approve the minutes as corrected. Larry Galbiati seconded the motion. All voted in favor, motion carried.
5. **Financial Reports** – Question from Jan. report re: capital outlay – equipment expense (8350) in the Park Fund: Kathy Price reported that per Melinda Brittain it was mowing equipment. Cathy Stein noted that the interest normally posted to park fund in May/Nov. was not there.
6. **Recreational Trail / Grant Project** – Kathy Price reported on project funding in board comments above (#1).
7. **Committee Reports & Recommendations:**
 - a. **Donations** – Donna Peck will gather ideas for central plaque for next meeting. Park board agreed to avoid using bricks for this donor recognition. Donna will also research commercial grade trash cans/enclosures for possible addition to items that may be donated to city.
-**Rodriguez memorial donation** – Kathy Price reported amount to date is \$155.
-**Concrete bench placed in park** – Kathy reported that Jeannine Calhoon is trying to get information from neighborhood.
 - b. **Scouts** – Cathy Stein reported that there were no current scout projects.
 - c. **Wildscape** – Cathy Stein reported that annual maintenance was completed; chips were spread on Prairie trail.
Kathy Price stated that city had received drilling bonus money but no permits had been issued.
 - d. **Grants – Consider applying for 08-09 TXPW grant funding** –
Kathy Price relayed Jeannine Calhoon’s suggestions to 1) prioritize the projects we might want to include in a grant application, 2) determine how much we would want

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to go for / how much the city would be willing to match, and 3) decide if we would rehire the grant writer or write on our own.

Cathy Stein made a motion for the park board to pursue applying for the January 2009 TXPW Small Community 50/50 matching fund grant. Larry Galbiati seconded the motion. All voted in favor. Motion carried.

The park board categorized the following projects (by funding options) as a follow up to the previous motion:

Grant funds: Docks, Pond Safety, Ball field backstop / Soccer field goals, Trash cans, Picnic tables

2007-08 budget funds: Pond aeration project, Central donation plaque, Handrail

Other source funds: Fencing, additional trash cans

8. Master Plan –

a. Review project status/priority list:

-Handrail /fence at pond/Elkins - Cathy Stein reported that Jeannine was in the process of getting a bid on fencing (three 2-rail sections for lake in-flow area would be separate bid).

-Pond aeration & pump – Kathy reported that city staff supported this project to prevent pond stagnation and Melinda would help promote project to the mayor and city council. Cathy Stein made a motion to request staff to contract with the city engineer to provide design specifications for the pond aeration/pump/electrical project. Donna Peck seconded the motion. All voted in favor. Motion carried.

-Ball field backstop – Kathy Price will get bids.

-Engineered design/ pond safety (replaced Trees/Landscaping)

-Docks

-Trash cans (and/or can enclosures) – Kathy Price reported on a discussion with Melinda concerning the condition of the trash can enclosures that were built as Eagle scout projects. City staff recommended redesigning the enclosures from a more durable product if they are to be kept. The park board is researching commercial grade cans to accept as donations.

Note: Natural trails and lighting were removed from the priority list but remain in the park plan.

- b. Update 10-year Park Plan (recommendation to council)** – The board began a review of the revised 10-year park plan and discussed the pending city hall expansion project in conjunction with plans for a public restroom in the park. Cathy Stein made a motion to make the following recommendation to council. *“As a preview to the revised park plan the park board recommends consideration be given to including outside accessible public restrooms in the city hall expansion project.”* Donna Peck seconded the motion. All voted in favor. Motion carried. Kathy Price reported on Melinda Brittain’s suggestion to add the following items to the 10-year plan: Security camera for public restroom area to be monitored by DPS dispatch; new 12x12 3-sided compost area built with cinder blocks, faced with other material and screened with landscaping.

9. Park Hours – Park currently closed from 10:30pm until 7:00am – consider revision.

Kathy reported discussing park hours with Melinda. Melinda supported changing the park hours to be open from 6:00am until 10:00pm. The park board decided to do more research on park use during the early morning hours. Donna Peck made a motion to table, Cathy Stein seconded the motion. - TABLED

Future agenda items - None

Adjourn (Next meeting Tuesday, April 29, 2008, 7:30PM) - Cathy Stein moved to adjourn, Donna Peck seconded the motion. All voted in favor, motion carried.
Meeting adjourned.