

**Minutes of a Regular
Meeting of the
City of Dalworthington Gardens
Park Board**

Tuesday, January 29, 2008

A regular meeting of the Park Board was held at 7:30PM at City Hall. The following items were considered, discussed and acted upon as appropriate.

Call to Order - Kathy Price called the meeting to order at 7:30PM.

MEMBERS PRESENT:

Kathy Price, Chair
Jeannine Calhoon, Secretary
Cathy Stein, Vice-Chair

MEMBERS ABSENT:

Larry Galbiati
Stacy Tedder

1. **Citizen Comments** - None
2. **Board Comments** - None
3. **Approve 11/27/07 Minutes** - Cathy Stein made a motion to approve the minutes as corrected. Jeannine Calhoon seconded the motion. All voted in favor, motion carried.
4. **Financial Reports** - Question from Oct. report regarding \$394.00 expense was answered by city staff, the expense was for engineering work. Two questions were raised from the December report: 1) What are the details for the \$2,354 expenses (8051) for Scout projects? Some of the rock expenses for the grill project were out of the 06-07 budget and some of the receipts for the deck project were turned in on Jan. 15th. Cathy Stein will ask for details from city staff. 2) What is the capital outlay - equipment expense (8350) in the Park Fund? It is currently budgeted at \$1,391.00. Question will be forwarded to city staff.
5. **Opening on Park Board** - Melinda is checking on a possible opening on the park board. Cathy Stein moved to appoint a new member in February if appropriate and suggested Donna Peck. Jeannine Calhoon seconded the motion. All voted in favor, motion carried. The following names were suggested as possible candidates for future park board openings: Annette Plog, Shelli Tardy, Kathy Grasty, Greg Tichnor.
6. **Meeting Time** - Cathy Stein suggested that the 2008-2009 park board convene at 7:00PM.
7. **Recreational Trail / Grant Project** - Kathy Price reported that the changes in the expected expenses for this project were due to changes in drainage at the southwest corner, straightening a curve, increase in length near ball field for drainage and handicap access (from 4' to 6'). Kathy also reported that staff stated that the bridge invoice was paid out of the 06-07 PRFDC budget. If that was the case then the \$93K grant would pay the invoice for the concrete trail. Staff has stated that according to city engineer, Dick Perkins, the bridge was not covered in the grant. Staff was reviewing tapes from council meeting to try to determine council's understanding. Jeannine Calhoon stated that TXPW had made it clear that the specifications used in the grant application could be altered. Jeannine planned to follow up with Mark Priestner and Krysten Jeter regarding the grant parameters.
8. **Committee Reports & Recommendations:**
 - a. **Donations** -
 - Website form** - Jeannine Calhoon submitted the corrected form to city staff.
 - Kiser tree donation** - Jeannine Calhoon moved to accept the tree donation from Ken and Marilyn Kiser. Cathy Stein seconded the motion. All voted in favor, motion carried.
 - Rodriguez memorial donation** - Jeannine reported that the money donated to the city is being held by the city. This donation will be discussed at the February park board meeting.
 - Concrete bench placed in park** - Jeannine will gather information regarding this bench and discussion will continue at the February meeting.
 - b. **Scouts** -
 - Website list** - The park board reviewed and updated the list contained in packet. Kathy Price will give the updated list to staff for posting on city web site.
 - Consider lead time requirement** - The board discussed requiring a lead time for scout projects to be completed before the scout's 18th birthday. The following requirement will be added to the project list:

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“In order to allow enough time for successfully completing your Eagle Scout project, you must have a minimum of 3 months between the time you meet with the city’s scout liaison and the date you turn 18. A timeline for project completion is required.”

- c. **Volunteer –**
 - Website list** - The park board reviewed and updated the list contained in packet. Kathy Price will give the updated list to staff for posting on city web site.
 - Consider making request for volunteers to work in plant beds** – A request for volunteer to work in plant beds will be included in the newsletter.
 - d. **Wildscape –**
 - Annual maintenance** – Cathy Stein will e-mail city staff regarding mowing and burning.
 - e. **Grants –**
 - Consider applying for 08-09 TXPW grant funding** – The board discussed state grant money and John Davis’ recommendation to apply for 50/50 funding grants and decided to keep this item active on the agenda.
 - f. **2008 GGSC –**
 - Consider recommendation to form committee (to council in February)** – Cathy Stein shared a thank you note from Julette & Dick Hiett. Cathy Stein moved to recommend that council aggressively seek members for a Garden’s Gathering Steering Committee and appoint a chair. Jeannine Calhoon seconded the motion. All voted in favor, motion carried.
9. **Master Plan –**
- a. **Review project status/priority list (a-f):** Discussion of this agenda item was held and will continue at the February meeting.
 - a) handrail /fence at pond/Elkin
 - b) aeration & pump
 - c) ball field backstop
 - d) trees / landscaping
 - e) natural trails
 - f) lighting
 - b. **Update 10-year Park Plan (recommendation to council)** – Kathy Price prepared a 2008 revision to the 10-year park plan. Board members were asked to review the plan, edit as necessary and bring for discussion at the February meeting.
10. **PRFDC budget (park improvements) – Consider recommendation** – The park board recommendation to the council is pending staff input regarding the inclusion of the bridge in the grant funding. Once staff input is provided Kathy Price will forward a recommendation to the council as appropriate.
11. **Gas drilling bonus (park improvements) – Consider recommendation** – Jeannine Calhoon made a motion to make a recommendation to the council to pursue the use of gas drilling bonus and royalty money for park improvements through a foundation similar to Arlington’s Tomorrow Fund. Cathy Stein seconded the motion. All voted in favor. Motion carried.

Future agenda items

- 1. Park Use – Group reservations (restrooms/parking)

Adjourn (Next meeting Tuesday, February 26, 2008, 7:30PM) - Jeannine stated that she will not be able to attend the February meeting. Cathy Stein moved to adjourn, Jeannine Calhoon seconded the motion. All voted in favor, motion carried. Meeting adjourned at 9:44PM.