

CITY OF DALWORTHINGTON GARDENS

APPLICATION TO PLAT

() PLAT REVISION () PRELIMINARY PLAT () FINAL PLAT

1. NAME OF APPLICANT: _____

2. ADDRESS: _____

3. NAME OF ENGINEER: _____

4. ADDRESS: _____

5. I have purchased or have access to City of Dalworthington Gardens Subdivision Ordinance (86-3) which specifies requirements for plat submissions.
_____ yes _____ no

6. The attached submission complies with all applicable requirements of the City Subdivision Ordinance (86-3).
_____ yes _____ no

Signature of Applicant

Date

-Office Use Only-

FEE: _____ DATE PAID: _____ RECEIPT # _____

P & Z SCHEDULED: _____ PUBLIC HEARING PUBLISHED _____

COUNCIL SCHEDULED: _____ PUBLIC HEARING PUBLISHED _____

PRO-RATA PAID: \$ _____ DATE: _____

TAXES (ASSESSMENTS) PAID? YES _____ INITIALS

FINAL PLAT FILED: DATE: _____ VOL. _____ P. _____

COPIES OF FINAL PLAT (CERTIFICATE TO UTILITIES (4) DATE: _____

INITIALS: _____

PROCEDURES FOR SUBDIVISION PLAT SUBMISSIONS
(See Title 16, City Code)

1. File two (2) copies of preliminary plats and one (1) each of water- sewer, paving & drainage plans for review by the City Engineer and pay associated fees. Initial submission must be filed a minimum of four (4) weeks prior to a Planning & Zoning Commission (P& Z) meeting, which is usually scheduled for the first Tuesday of each month.
2. On receipt of comments from City Engineer, make and document for the record appropriate changes, if any, to the initial submission, and resubmit in ten (10) copies, plus revised copies of water-sewer, paving & drainage plans, if applicable, and one (1) record copy of the plat with approval signatures of Utility Company representatives, no later than ten (10) days prior to the scheduled P & Z meeting date.
3. Submission will be reviewed by the P & Z and if approved will be placed on the next City Council meeting agenda, to include any comments or recommendations by the P & Z.
4. City Council usually meets on the third (3rd) Thursday of each month and will review the submission together with P & Z, City Staff and City Engineer comments. Submit ten (10) additional copies of preliminary plat, with one (1) copy of utility/paving/drainage plans (if changed) not later than ten (10) days prior to the Council meeting.
5. For submission of final plats, submit ten (10) blue or black line prints of the plat to the City Engineer four (4) weeks prior to a scheduled P & Z meeting. All conditions imposed on the preliminary plat by the Council must have been met and be reflected in the final submission.
6. On approval of the final plat by the City Council, bring two (2) black line mylars and two (2) black line prints with executed certifications on separate 8 ½” x 11” or 8 ½ “ x 14” sheets to City Hall for approval signatures. After payment of all taxes, assessments and fees due, the final plat will then be filed by the City Engineer within fourteen (14) days.
7. Platting fees are as follows:
Preliminary Plat: \$750 plus \$75 per lot for each lot over two.
Final Plat: \$750 plus \$75 per lot for each lot over two.
Plat Revision \$750
8. Other fees are as follows: Water and Sewer Impact fees are prescribed by City Code and must be paid at the time of application for water/sewer connections. However, developers may request to pay impact fees at time of platting. Developers of multi-family and non-residential construction must pay a plan review of \$ 500.
9. All developers must also pay a fee equivalent to 3% of all street, drainage & utility construction costs before acceptance of completed construction by the City. Obtain 3-Party Contract forms from the City Engineer. Proposed contracts must be submitted to the City Engineer no later than two (2) weeks prior to consideration at a Council meeting.

DEVELOPMENT

INFO

1. PLATS

- a. Preliminary \$750 (plus 75.00 per lot for all lots over 2)
- b. Final \$750 (plus 75.00 per lot for all lots over 2)
- c. Revision, replat, or vacation of plat \$750 (plus 75.00 per lot for all lots over 2)

2. Refund on withdrawal of plat

- a. Prior to advertising 75% of fee
- b. After advertising of hearing 25% of fee

3. Zoning

- a. Change of zoning classification \$1,500 (plus 50/acre if not SF zoned)
- b. Appeal- Zoning Board of Adjustment \$500

4. Refund on Withdrawal

- a. Prior to advertising of hearing 75% of fee
- b. After advertising of hearing 25%

5. Development Fee- Other

- a. Development inspection fee 3% of developer's cost of improvements
- b. Right-of-way abandonment \$250
- c. Development Review \$750

6. Grading and Excavating Permit

- a. Less than one acre \$125
- b. One to five acres \$200
- c. Over five acres \$250

7. Street Opening Permit

Street Boring Permit \$50 per 100 linear feet; (city council approval reqd.)

\$5 per ft.

8. House Moving Permit

\$100

9. Demolition Permit

\$50