



# DALWORTHINGTON GARDENS DEPARTMENT OF PUBLIC SAFETY

2600 Roosevelt Drive DWG, Texas 76016

## Request for Information

I request the following information from the City of Dalworthington Gardens Department of Public Safety. I understand that the information will be provided under the provisions of the Texas Public Information Act and that a fee may be charged for the information.

Request made by: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Records Requested (please be specific in what you are requesting and if you have dates, times, and reports numbers, please add them here):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Requestor

### Public Information Costs:

Paper copy - 8-1/2 x 11, per page: \$0.10	Accident Report: \$6.00
Paper copy - 8-1/2 x 14, per page: \$0.50	Labor charge (over 50 pages): \$15.00/hour
Paper copy - 11 x 17, per page: \$0.50	Remote document retrieval: Actual cost
DVD: \$3.00	Overhead (over 50 pages): 20% of labor costs

*For office use only:*

Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_

Completed By: \_\_\_\_\_ Date Completed: \_\_\_\_\_